

DEPARTMENT OF THE ARMY
U.S. Army Medical Department Center and School
2250 Stanley Road
Fort Sam Houston, Texas 78234-6100

Memorandum
Number 190-2

15 December 1994

Military Police
PARKING PLAN

1. PURPOSE. To prescribe policies and procedures for the supervision and enforcement of the U.S. Army Medical Department Center and School (AMEDDC&S) reserved permit parking program.

2. REFERENCES.

- a. Federal Service Labor Management Relations Statute, Title 5, United States Code.
- b. AR 190-5, Motor Vehicle Traffic Supervision
- c. DA Pam 600-45, Army Communities of Excellence Program.
- d. FSH Reg 190-5, Military Police Motor Vehicle Traffic Code.

3. APPLICABILITY. This memorandum applies to all military and civilian permanent party and student personnel assigned or attached to the AMEDDC&S who are drivers of privately and government-owned vehicles and utilize AMEDDC&S parking lots where an AMEDDC&S command and Fort Sam Houston Provost Marshal approved parking permit system exists.

4. RESPONSIBILITIES.

- a. The Provost Marshal, AMEDDC&S is responsible for:
 - (1) Exercising staff supervision for the reserved permit parking program and coordinating with the Directorate of Public Works (DPW) and Post Labor Union Representative.
 - (2) Coordinating with all AMEDDC&S activities to ensure parking plans are current, monitoring these areas for compliance, and briefing incoming personnel to ensure everyone understands the AMEDDC&S parking plan.
 - (3) Acting as liaison with the FSH Provost Marshal on all matters pertaining to parking and the parking plan for areas assigned to the AMEDDC&S.
 - (4) Providing permanent party and visiting personnel with the appropriate parking permit. Examples are at Annex P.

b. The Center Brigade Commander, Commanders of the Academy Battalion, 187th Medical Battalion, 232d Medical Battalion, and Directors of major activities are responsible for the supervision and enforcement of permit parking in each of their respective areas with the assistance of the AMEDDC&S Provost Marshal.

c. Course administrators will provide parking permits and AMEDDC&S parking policy letters to students during in-processing. Example of student parking permit is at Annex P.

d. Students attending courses at the AMEDDC&S are responsible for displaying parking permits and parking only in designated areas.

e. Personnel who are issued parking permits under the provisions of this regulation are responsible for proper display of the decal and prompt notification to the AMEDDC&S Provost Marshal, of any change which affects the continued use of a reserved parking permit.

5. POLICIES AND PROCEDURES.

a. Reserved permit parking spaces south of building 2840 (Helicopter Drive) are restricted to the use of keycard holders (see Appendix A).

b. Reserved permit parking spaces north of building 2840 (circle) are restricted to the use of the AMEDDC&S, visitors, government vehicles, and visiting generals (see Appendix A).

c. Handicapped parking is located at the closest accessible area. A minimum of 2% of the spaces in the parking areas will be designated for handicapped personnel. Handicapped parking spaces must meet all current codes. Personnel requiring a temporary handicapped permit must submit (in person) a written justification from a medical doctor to the FSH Provost Marshal (ATTN: Traffic Control Section).

d. Motorcycle parking is designated for motorcycles. Motorcycle operators are expected to utilize these spaces and not take up any passenger vehicle space or pedestrian walkway.

e. Parking in the dock area (east side, bldg 2841) will be used strictly for official loading/unloading and reserved commercial vendor loading/unloading as necessary. Parking for government vehicles, to include DPW maintenance vehicles, are located directly across the street from the dock.

f. Visitor parking will be designated for all areas where visitors require access and parking is a premium. Spaces will also be authorized for official military vehicles where necessary.

g. Parking areas around buildings 2840 and 2841 are clearly designated Staff and Faculty, Visitor, or Student Parking (see Appendix A).

h. Parking plans for directorates/units under the control of the AMEDDC&S which require reserved parking are included in the appendixes.

i. Commanders and directors of AMEDDC&S activities must submit any requested change to the parking plan, to include signs, through the AMEDDC&S Provost Marshal. Fabrication of parking signs or curb stenciling will be coordinated only after gaining approval from the AMEDDC&S Provost Marshal, DPW, FSH Provost Marshal and the Garrison Commander. The DPW will ensure compliance with Army Communities of Excellence Program requirements.

6. ENFORCEMENT.

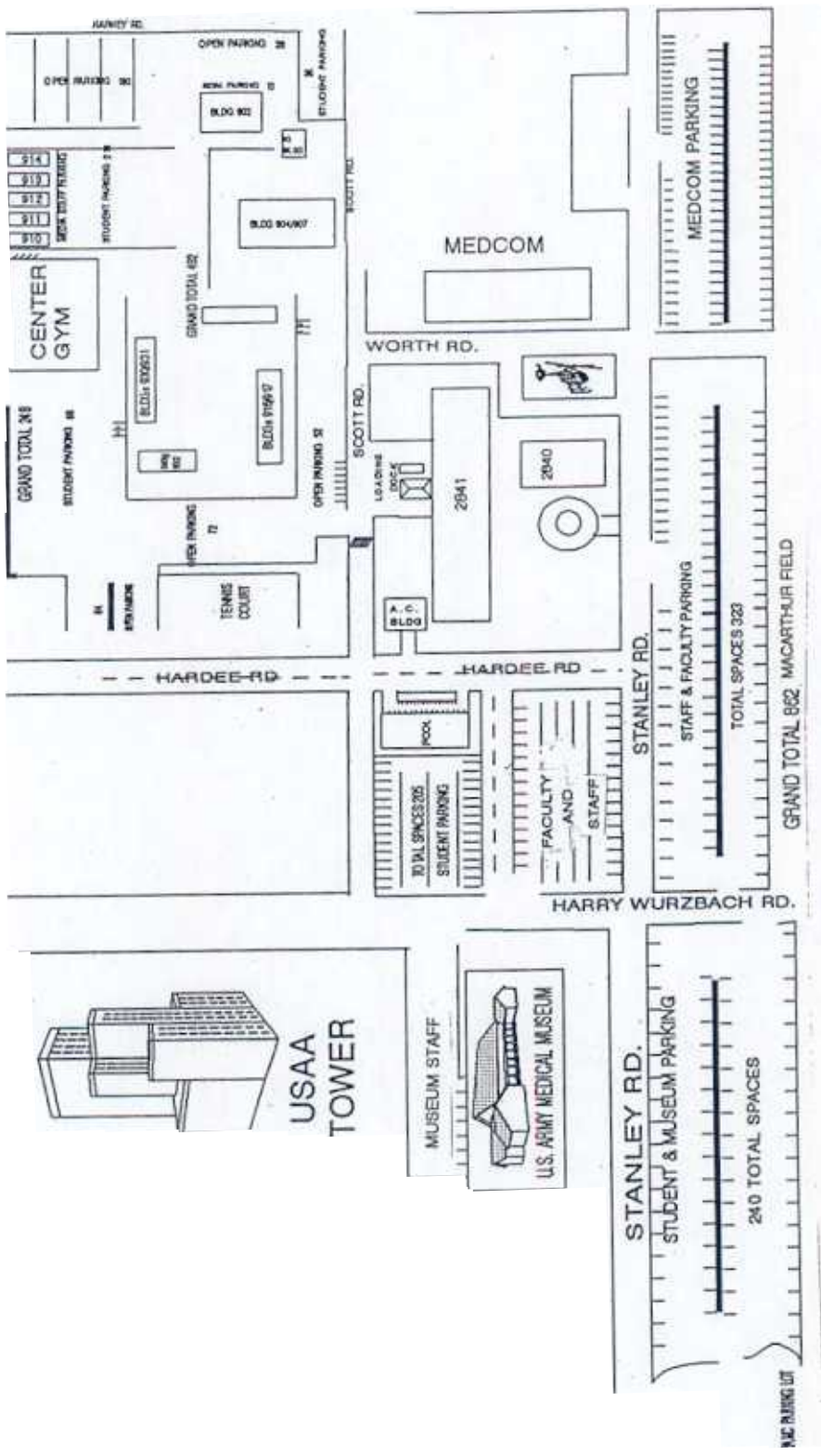
a. The Fort Sam Houston Provost Marshal is the designated enforcement proponent. Military Police will generally use DD Form 1805, Violation Notice, but may issue DD Form 1408, Armed Forces Traffic Ticket, if deemed appropriate.

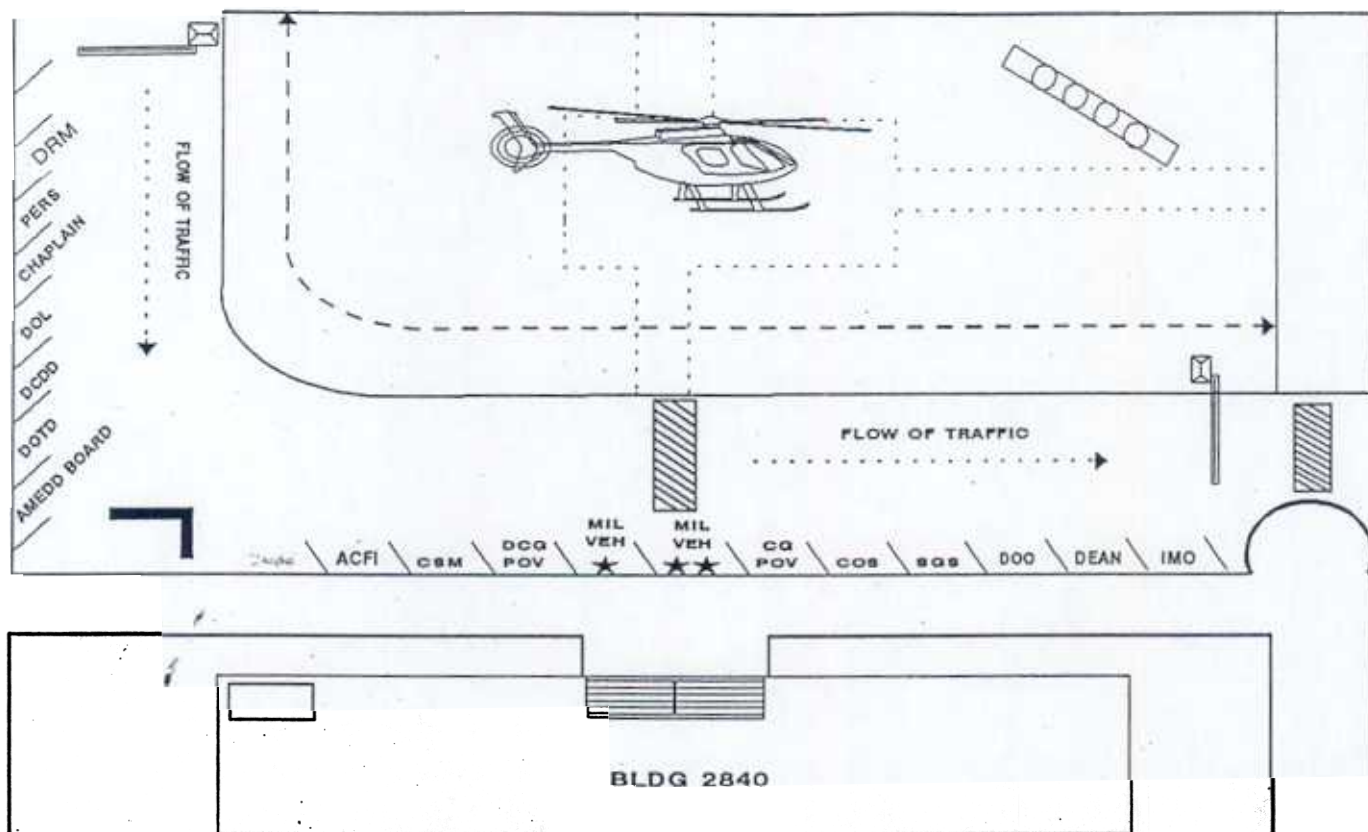
b. The Military Police will enforce violations of the Texas Motor Vehicle Code such as parking by a fire hydrant, obstructing traffic, etc.

c. All drivers who accumulate three parking tickets within a six-month period will have their driving privileges suspended for six-months. Additional tickets may result in revocation of privileges and/or debarment from the installation.

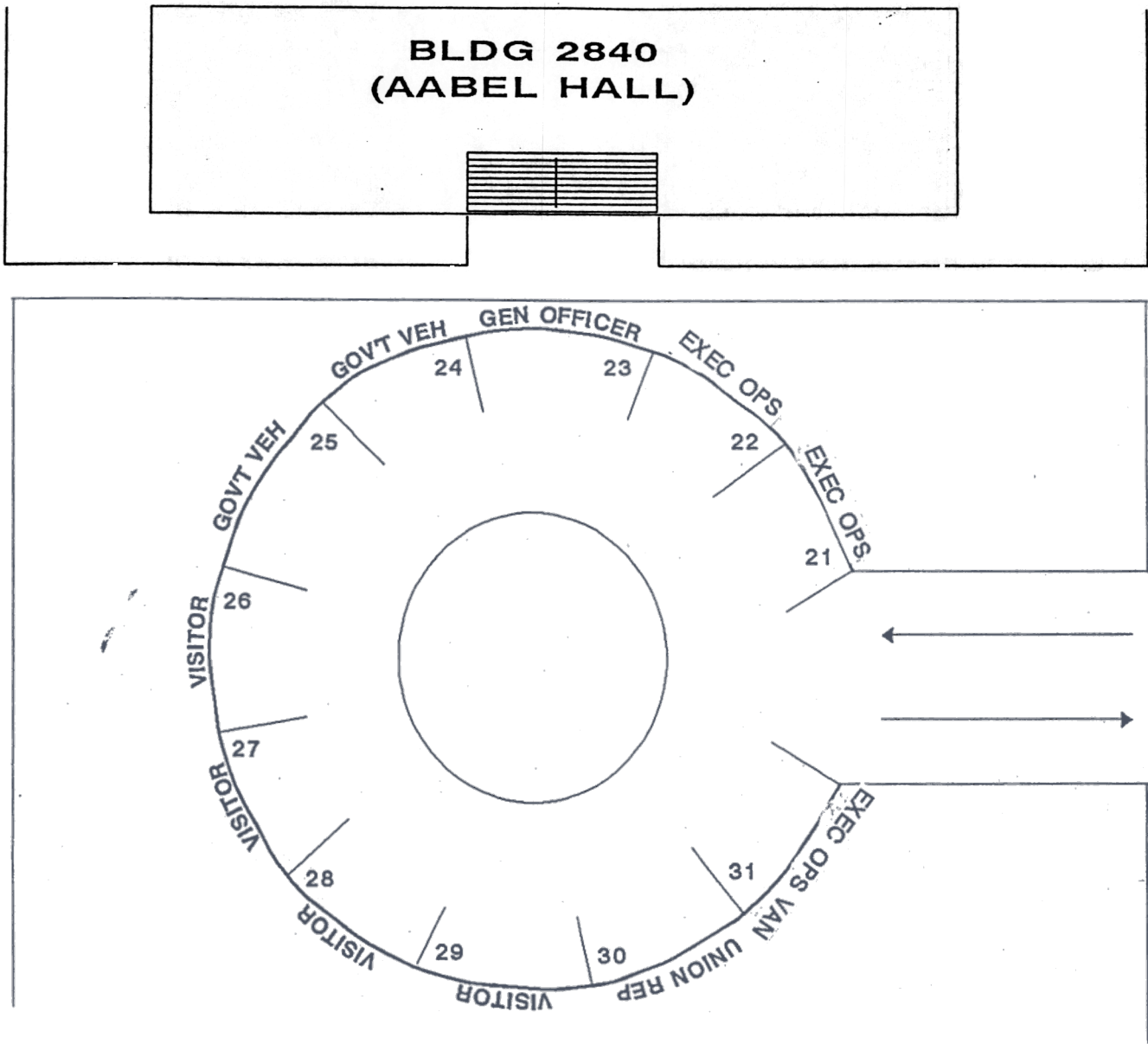
d. The sanctions which may be imposed against violators are annotated in paragraph 2-16, AR 210-4. Tickets issued to family members will be sent to the respective service members.

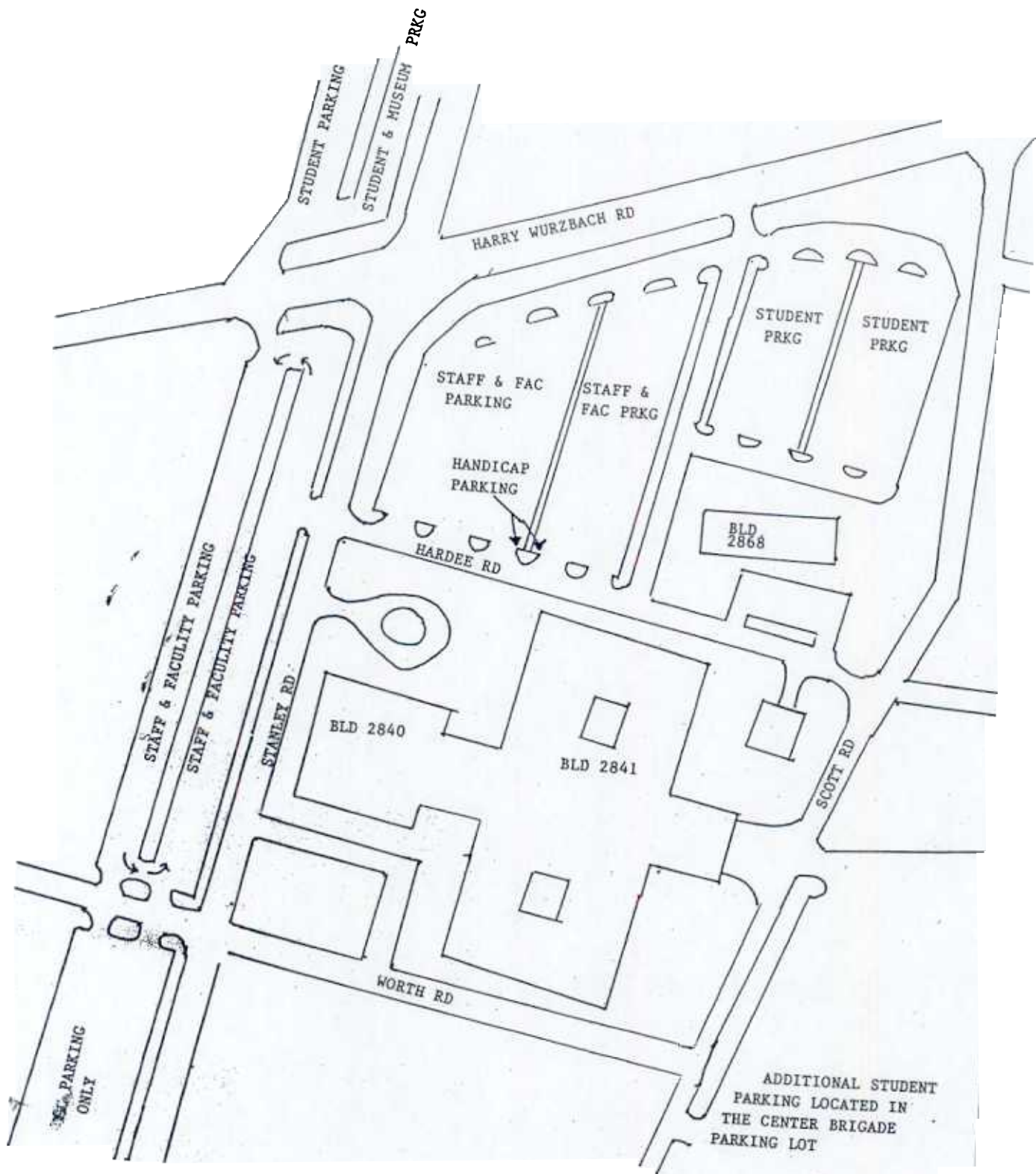
STAFF, FACULTY AND STUDENT PARKING, LABEL





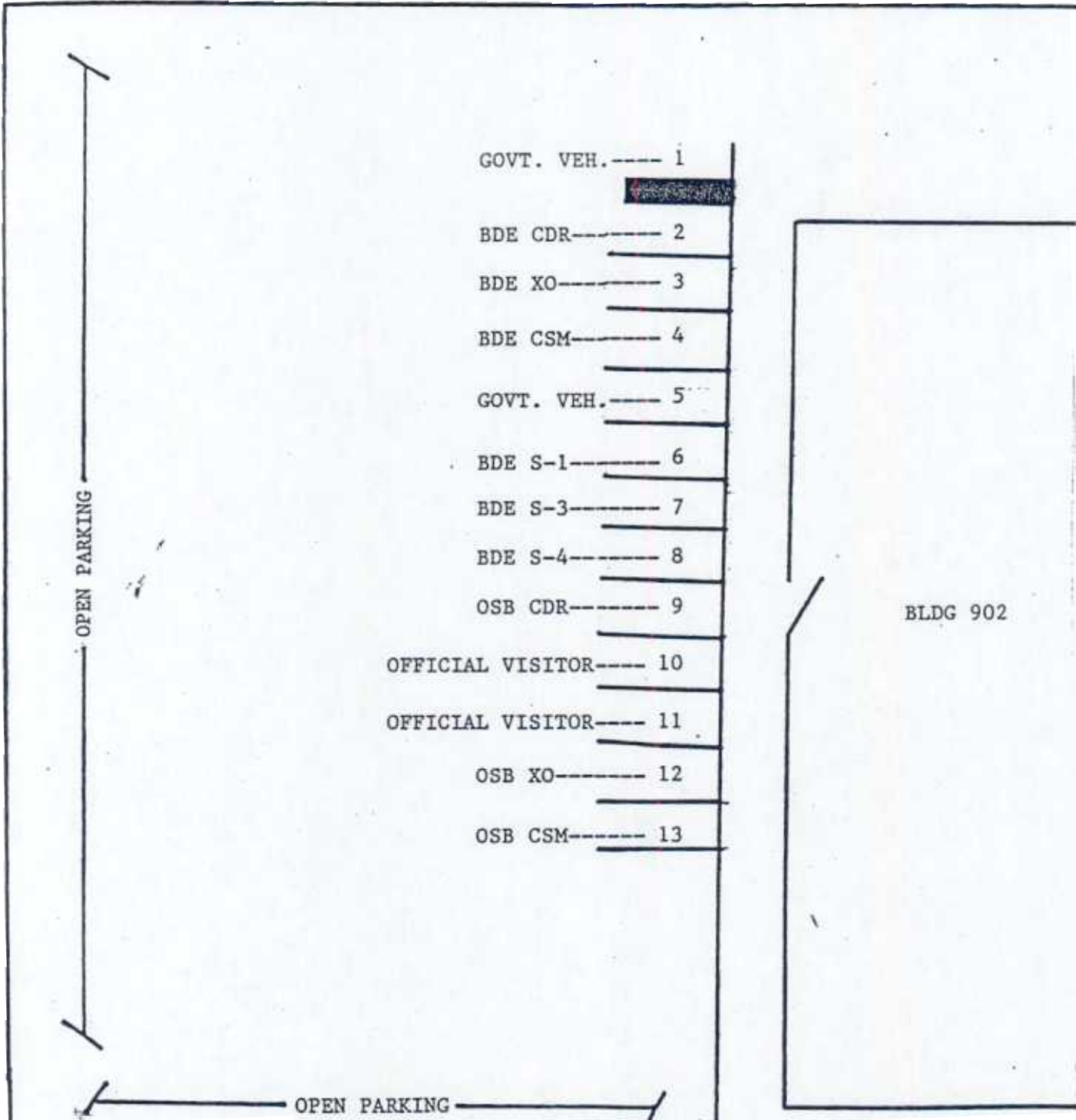
← - - - - - → PROPOSED CUT LINE





SCOTT

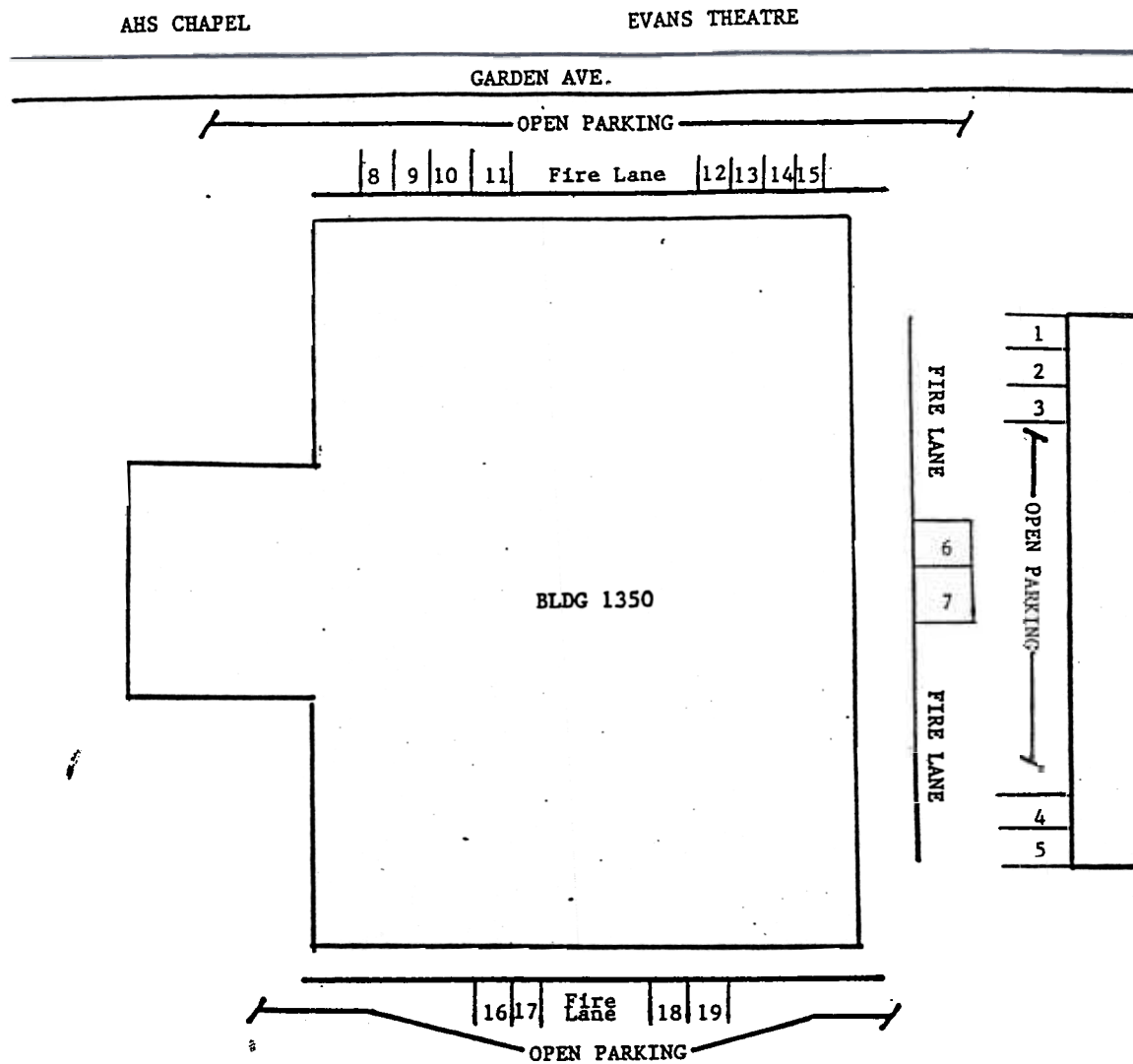
HARNEY ROAD



APPENDIX C
ACADEMY BATTALION

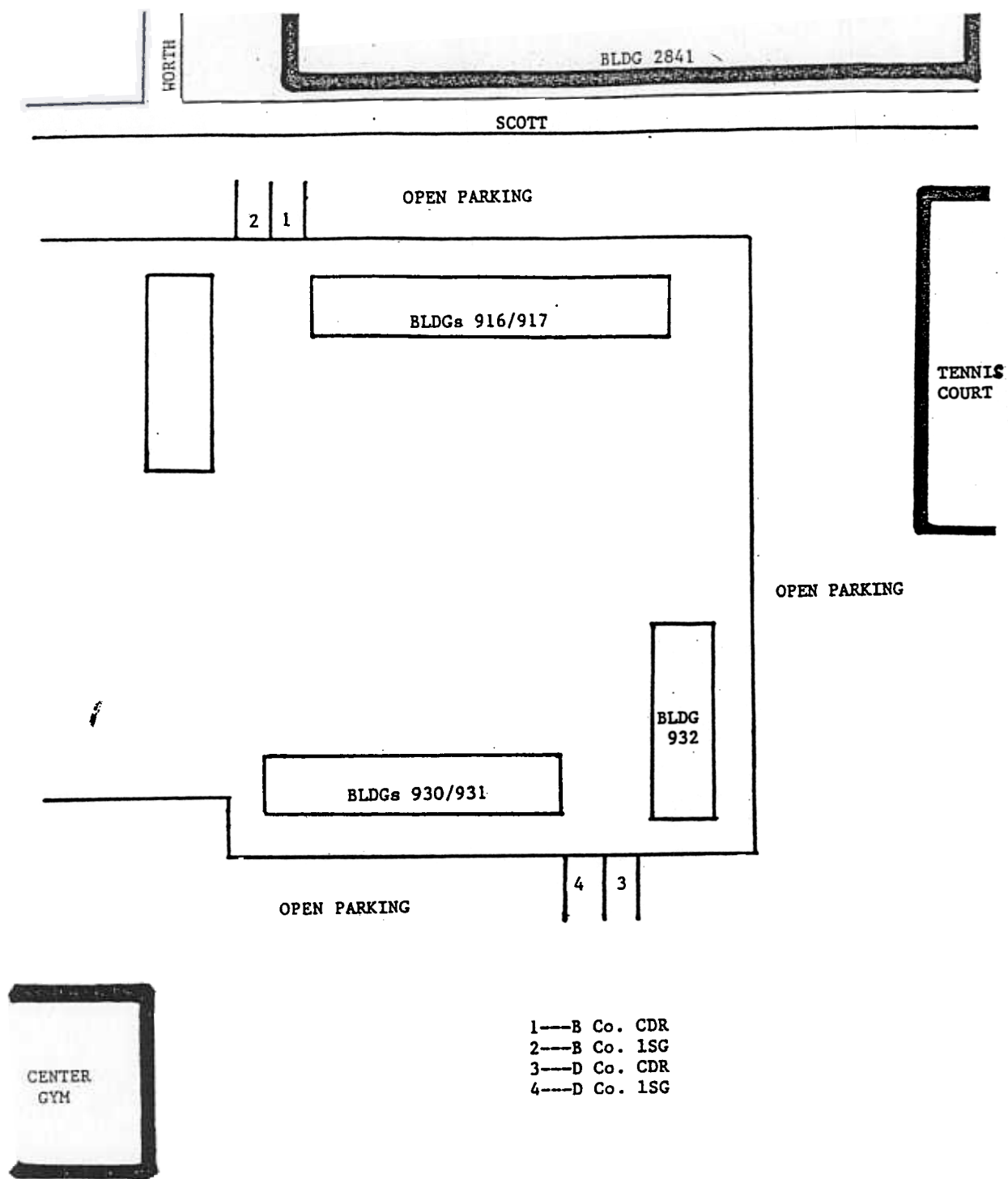
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APPENDIX D
187TH MEDICAL BATTALION

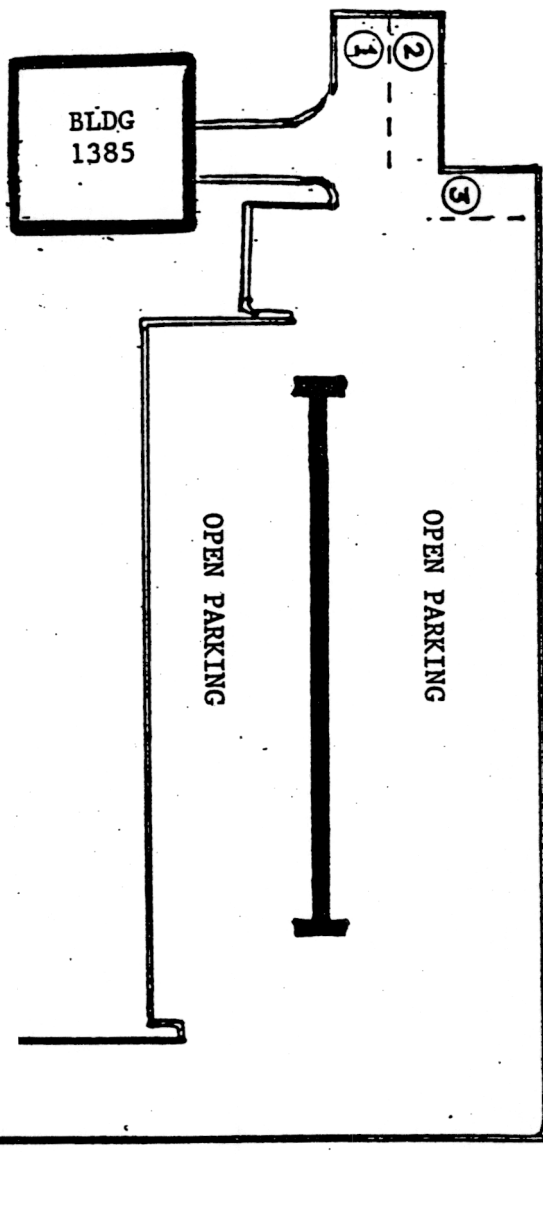


- 1---BN CDR
- 2---BN CSM
- 3---BN XO
- 4---OFFICIAL VISITOR
- 5---OFFICIAL VISITOR
- 6---OFFICIAL VISITOR
- 7---GOVT. VEH.
- 8---HANDICAP
- 9---HANDICAP
- 10---C Co. 1SG
- 11---C Co. CDR

- 12---GOVT. VEH.
- 13---GOVT. VEH.
- 14---AIR FORCE DET. CDR.
- 15---AIR FORCE DET. NCOIC
- 16---OFFICIAL VISITOR
- 17---E Co. 1SG
- 18---E Co. CDR
- 19---GOVT. VEH.

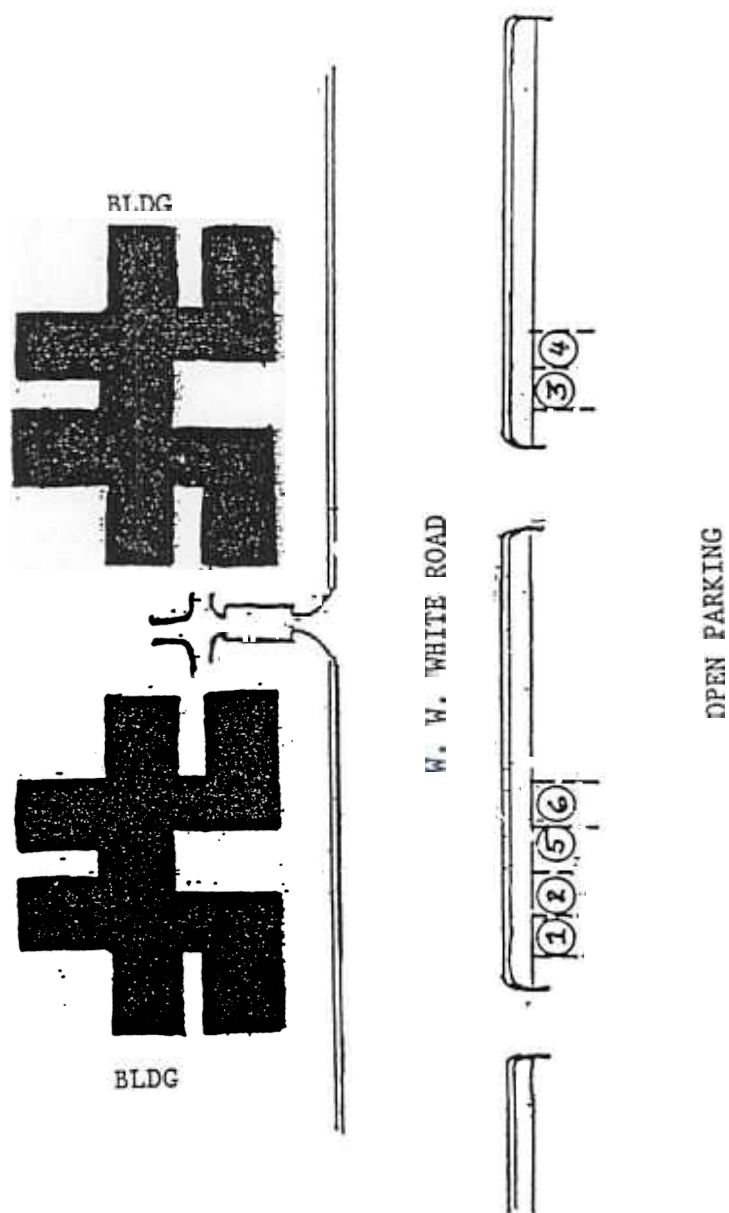


- 1---B Co. CDR
- 2---B Co. 1SG
- 3---D Co. CDR
- 4---D Co. 1SG

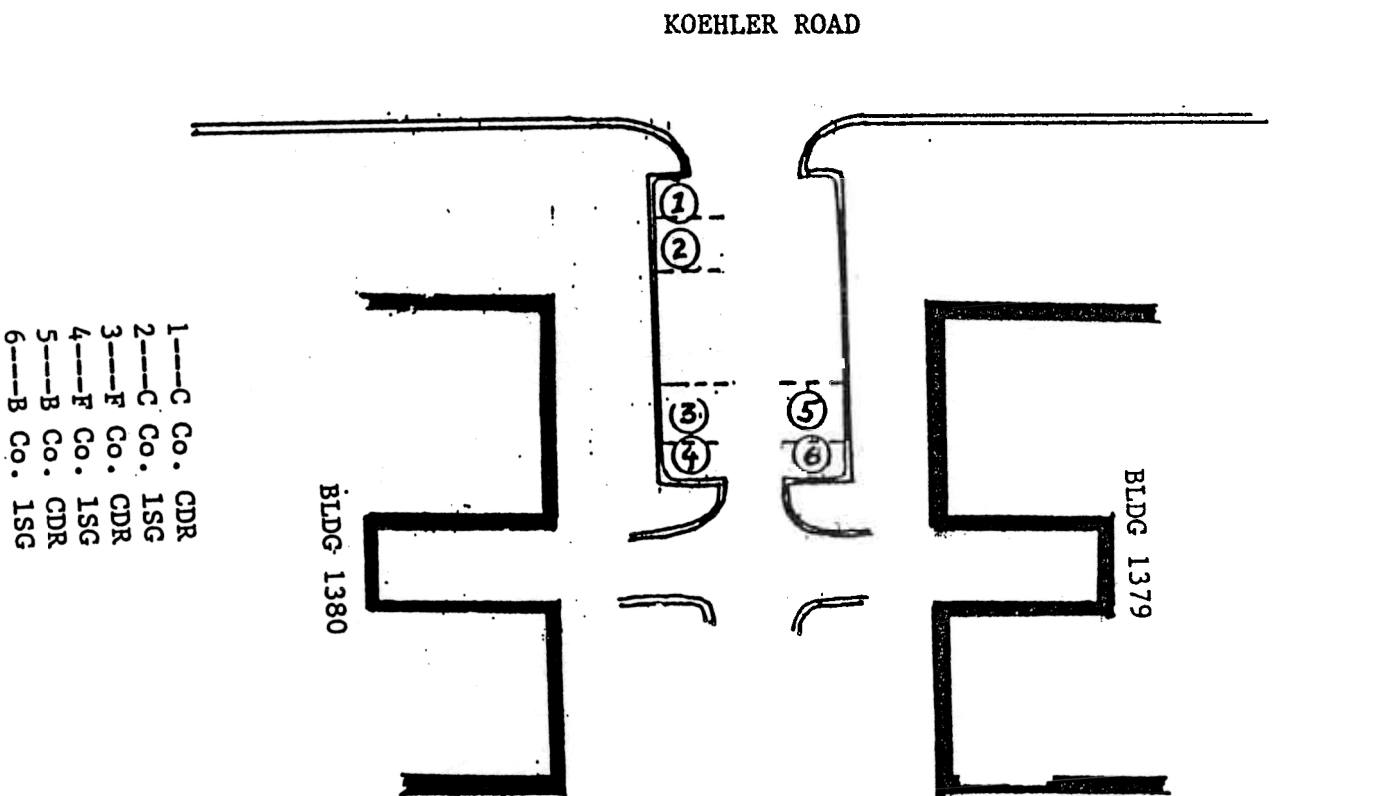


KOEHLER ROAD

- 1---BN CDR
- 2---BN CSM
- 3---BN XO



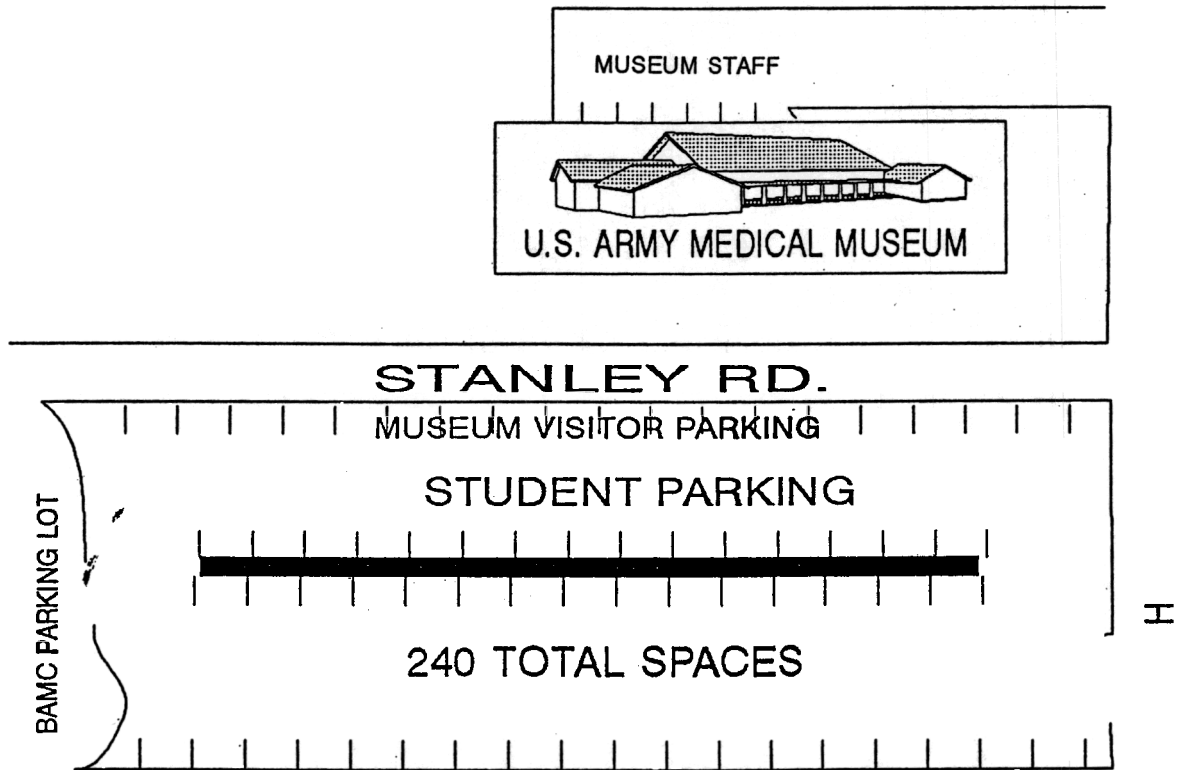
---	D	Co	CDR
4---	D	Co	1SG
5---		Co	CDR
		Co	



APPENDIX F
AMEDD NCO ACADEMY

DIAGRAM NOT RECEIVED

APPENDIX G



APPENDIX H
HEALTH SCIENCES MEDIA DIVISION

DIAGRAM NOT RECEIVED

APPENDIX I
INSPECTOR GENERAL

DIAGRAM NOT RECEIVED

APPENDIX J
DIRECTORATE OF LOGISTICS

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APPENDIX K

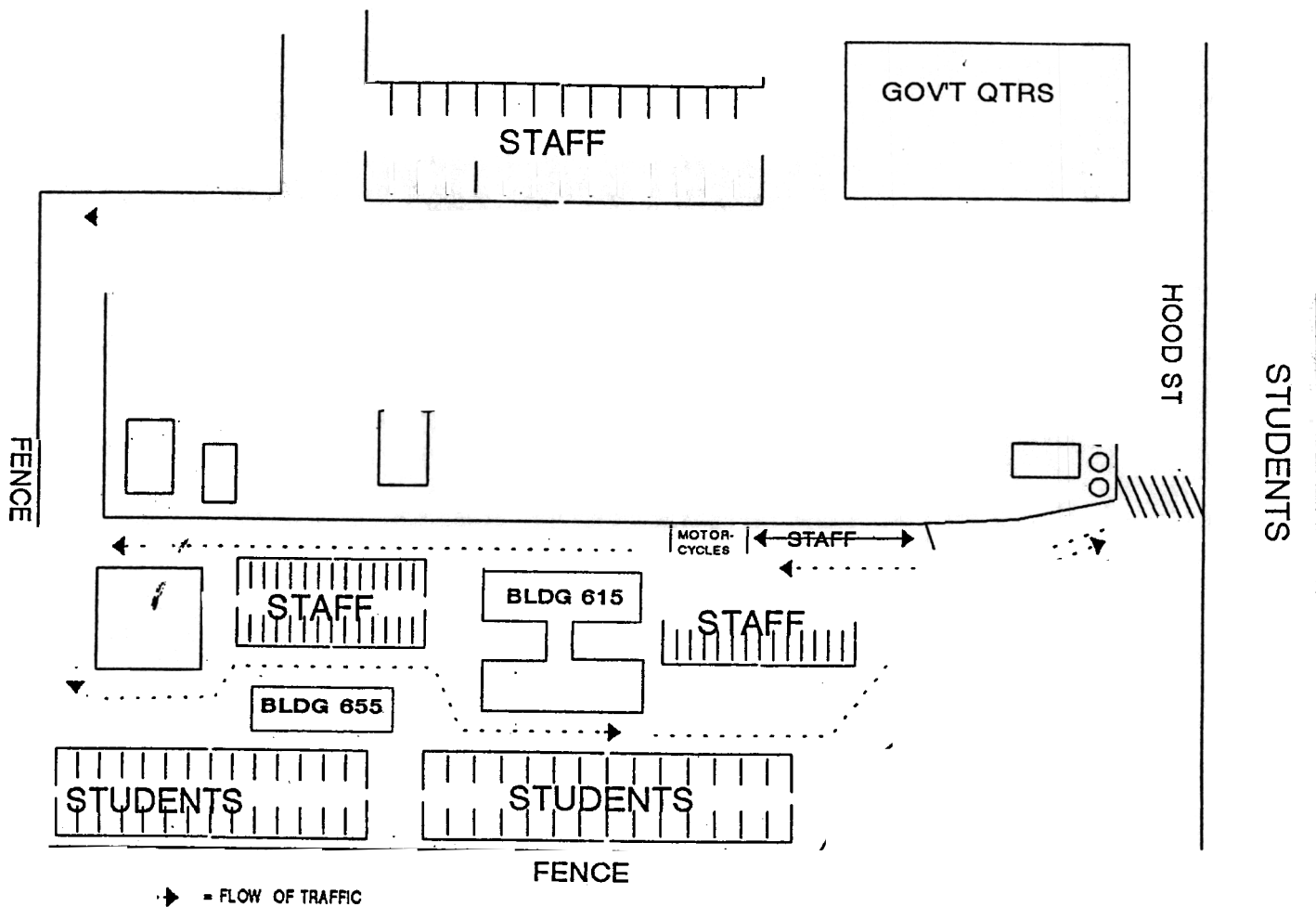
DIRECTORATE OF COMBAT & DOCTRINE DEVELOPMENT

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APPENDIX L

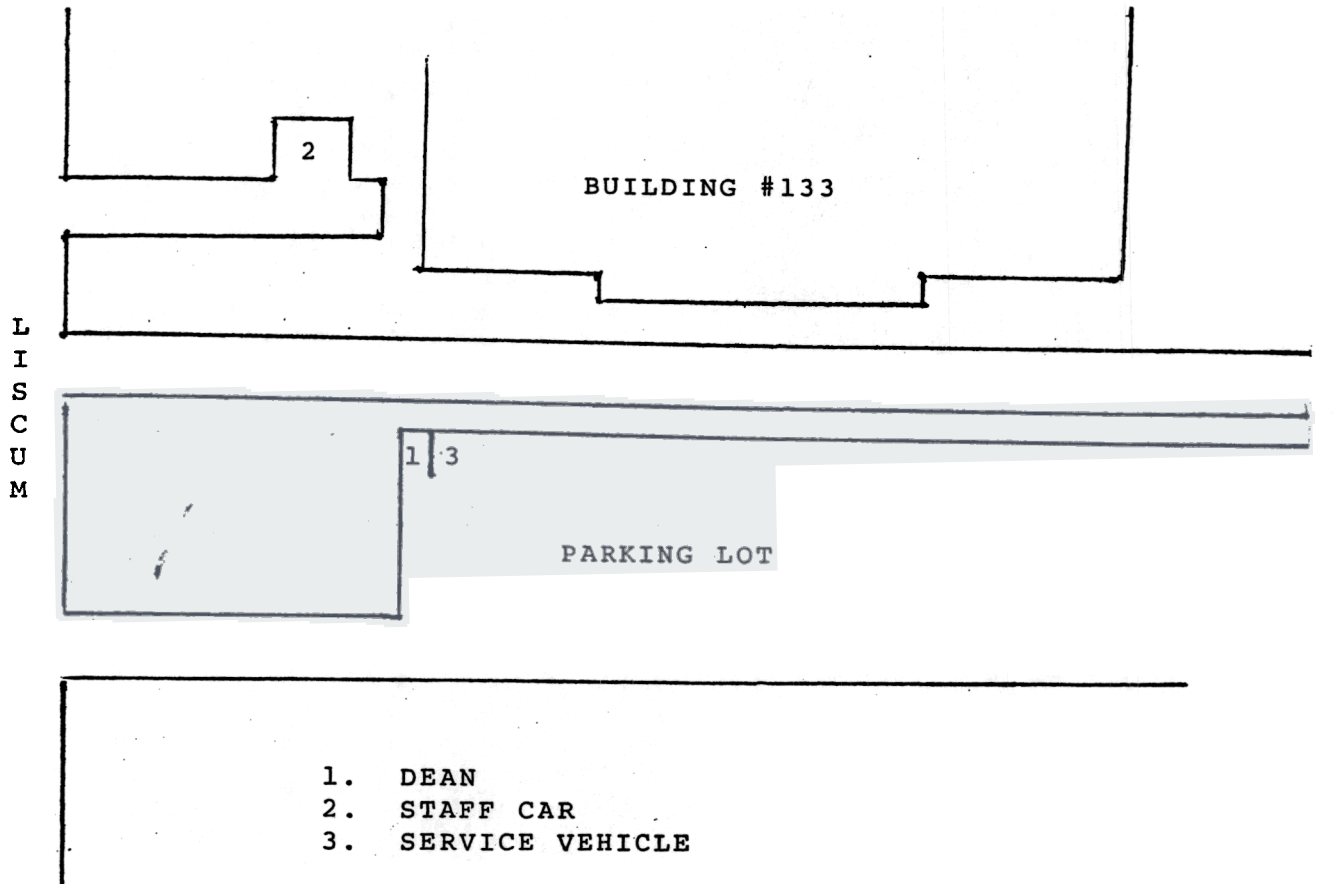
DIRECTORATE OF TRAINING DEVELOPMENT

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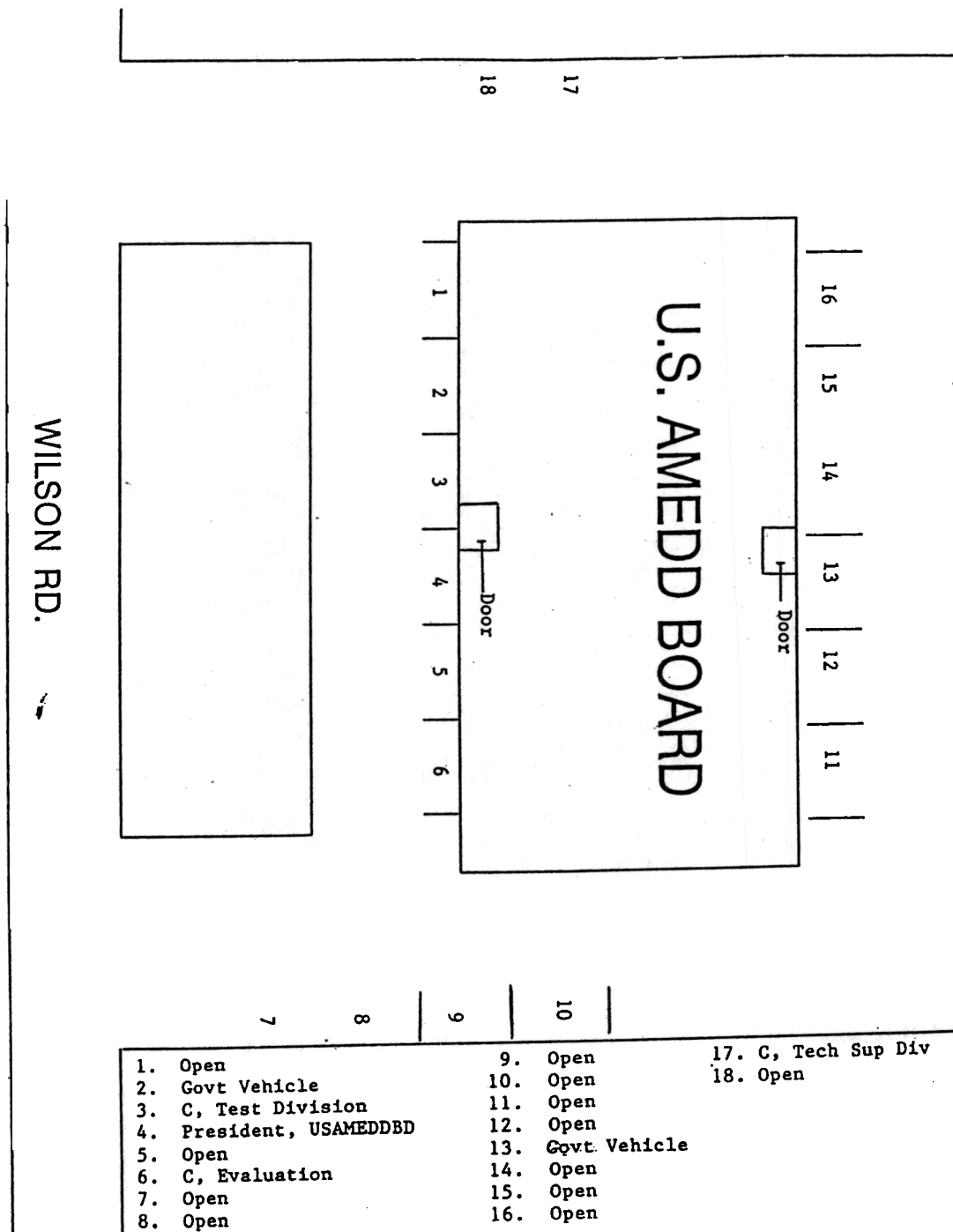


APPENDIX N

DEPARTMENT OF JOINT MEDICAL READINESS TRAINING

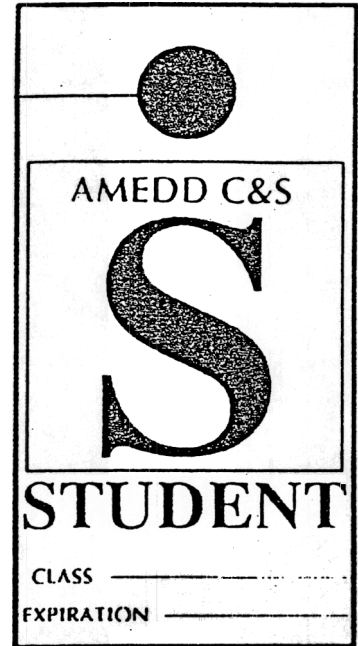


APPENDIX O
ARMY MEDICAL DEPARTMENT BOARD



APPENDIX P

AMEDDC&S PARKING DECALS



Permanent Party

Students



Visitors

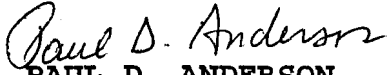
All permits will be displayed hanging from the rear view mirror, with the printed side toward the front windshield.

(MCCS-GSI)

FOR THE COMMANDER:

OFFICIAL:

CHARLES E. DYER, II
Colonel, MS
Secretary of the General Staff


PAUL D. ANDERSON
CPT, MS
Adjutant General

DISTRIBUTION:

A